



# SR&BGNR GOVERNMENT ARTS & SCIENCE COLLEGE, KHAMMAM

## CBCS POLICY -2015

### 1. Preamble

SR&BGNR GOVT ARTS & SCIENCE COLLEGE, KHAMMAM has initiated several measures to bring equity, efficiency and excellence in the Higher Education System of country. The important measures taken to enhance academic standards and quality in higher education include innovation and improvements in curriculum, teaching-learning process, examination and evaluation systems, besides governance and other matters.

The COLLEGE has formulated various regulations and guidelines from time to time to improve the higher education system and maintain minimum standards and quality across the Higher Educational Institutions (HEIs) in India. The academic reforms recommended by the COLLEGE in the recent past have led to overall improvement in the higher education system. However, due to lot of diversity in the system of higher education, there are multiple approaches followed by universities towards examination, evaluation and grading system. While the HEIs must have the flexibility and freedom in designing the examination and evaluation methods that best fits the the curriculum, syllabi and teaching-learning methods, there is a need to devise a sensible system for awarding the grades based on the performance of students. Presently the performance of the students is reported using the conventional system of marks secured in the examinations or grades or both. The conversion from marks to letter grades and the letter grades used vary widely across the HEIs in the country. This creates difficulty for the academia and the employers to understand and infer the performance of the students graduating from different universities and colleges based on grades.

The grading system is considered to be better than the conventional marks system and hence it has been followed in the top institutions in India and abroad. So it is desirable to introduce uniform grading system. This will facilitate student mobility across institutions within and across countries and also enable potential employers to assess the performance of students. To bring in the desired uniformity, in grading system and method for computing the cumulative grade point average (CGPA) based on the performance of students in the examinations, the COLLEGE has formulated these guidelines.

### 1. Applicability of the Grading System

These guidelines shall apply to all undergraduate and postgraduate level degree, diploma and certificate programmes under the credit system awarded by the Central, State and Deemed to be universities in India.

### 2. Definitions of Key Words:

1. **Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year.
2. **Choice Based Credit System (CBCS):** The CBCS provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses).
3. **Course:** Usually referred to, as 'papers' is a component of a programme. All courses need not carry the same weight. The courses should define learning objectives and



learning outcomes. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ outreach activities/ project work/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these.

4. **Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be completed by the students.
5. **Credit Point:** It is the product of grade point and number of credits for a course.
6. **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
7. **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.
8. **Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.
9. **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F.
10. **Programme:** An educational programme leading to award of a Degree, diploma or certificate.
11. **Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
12. **Semester:** Each semester will consist of 15-18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to December and even semester from January to June.
13. **Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

### **3. Semester System and Choice Based Credit System**

The Indian Higher Education Institutions have been moving from the conventional annual system to semester system. Currently many of the institutions have already introduced the choice based credit system. The semester system accelerates the teaching-learning process and enables vertical and horizontal mobility in learning. The credit based semester system provides flexibility in designing curriculum and assigning credits based on the course content and hours of teaching. The choice based credit system provides a 'cafeteria' type approach in which the students can take courses of their choice, learn at their own pace, undergo additional courses and acquire more than the required credits, and adopt an interdisciplinary approach to learning. It is desirable that the HEIs move to CBCS and implement the grading system.

### **4. Types of Courses:**

Courses in a programme may be of three kinds: Core, Elective and Foundation.

#### **1. Core Course:-**

There may be a Core Course in every semester. This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirement of a programme in a said discipline of study.

## **2. Elective Course:-**

Elective course is a course which can be chosen from a pool of papers. It may be:

- Supportive to the discipline of study
- Providing an expanded scope
- Enabling an exposure to some other discipline/domain
- Nurturing student's proficiency/skill.

An elective may be "Generic Elective" focusing on those courses which add generic proficiency to the students. An elective may be "Discipline centric" or may be chosen from an unrelated discipline. It may be called an "Open Elective."

## **3. Foundation Course:-**

The Foundation Courses may be of two kinds: Compulsory Foundation and Elective foundation. "Compulsory Foundation" courses are the courses based upon the content that leads to Knowledge enhancement. They are mandatory for all disciplines. Elective Foundation courses are value-based and are aimed at man-making education.

## **6. Examination and Assessment**

The HEIs are currently following various methods for examination and assessment suitable for the courses and programmes as approved by their respective statutory bodies. In assessing the performance of the students in examinations, the usual approach is to award marks based on the examinations conducted at various stages (sessional, mid-term, end-semester etc.,) in a semester. Some of the HEIs convert these marks to letter grades based on absolute or relative grading system and award the grades. There is a marked variation across the colleges and universities in the number of grades, grade points, letter grades used, which creates difficulties in comparing students across the institutions. The COLLEGE recommends the following system to be implemented in awarding the grades and CGPA under the credit based semester system.

### **Letter Grades and Grade Points:**

- i. Two methods -relative grading or absolute grading- have been in vogue for awarding grades in a course. The relative grading is based on the distribution (usually normal distribution) of marks obtained by all the students of the course and the grades are awarded based on a cut-off marks or percentile. Under the absolute grading, the marks are converted to grades based on pre-determined class intervals. To implement the following grading system, the colleges and universities can use any one of the above methods.



- ii. A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.
- iii. For non credit courses 'Satisfactory' or "Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.
- iv. The Universities can decide on the grade or percentage of marks required to pass in a course and also the CGPA required to qualify for a degree taking into consideration the recommendations of the statutory professional councils such as AICTE, MCI, BCI, NCTE etc.,
- v. The statutory requirement for eligibility to enter as assistant professor in colleges and universities in the disciplines of arts, science, commerce etc., is a minimum average mark of 50% and 55% in relevant postgraduate degree respectively for reserved and general category. Hence, it is recommended that the cut-off marks for grade B shall not be less than 50% and for grade B+, it should not be less than 55% under the absolute grading system. Similarly cut-off marks shall be fixed for grade B and B+ based on the recommendation of the statutory bodies (AICTE, NCTE etc.,) of the relevant disciplines.

#### **Fairness in Assessment:**

Assessment is an integral part of system of education as it is instrumental in identifying and certifying the academic standards accomplished by a student and projecting them far and wide as an objective and impartial indicator of a student's performance. Thus, it becomes bounden duty of a University to ensure that it is carried out in fair manner. In this regard, COLLEGE recommends the following system of checks and balances which would enable Universities effectively and fairly carry out the process of assessment and examination.

- i. In case of at least 50% of core courses offered in different programmes across the disciplines, the assessment of the theoretical component towards the end of the semester should be undertaken by external examiners from outside the university conducting examination, who may be appointed by the competent authority. In such courses, the question papers will be set as well as assessed by external examiners.
- ii. In case of the assessment of practical component of such core courses, the team of examiners should be constituted on 50 - 50 % basis. i.e. half of the examiners in the team should be invited from outside the university conducting examination.
- iii. In case of the assessment of project reports / thesis / dissertation etc. the work should be undertaken by internal as well as external examiners.

#### **7. Computation of SGPA and CGPA**

The COLLEGE recommends the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

- i. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e



$$\text{SGPA (Si)} = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course.

- ii. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where  $S_i$  is the SGPA of the  $i$ th semester and  $C_i$  is the total number of credits in that semester.

- iii. The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

#### > Examination Rules

The college has devised an Examination evaluation system that is based on Continuous Assessment and End Semester Examination with a ratio of 20:80. The continuous assessment system includes conduct of Internal Assessments, assignments, seminars, group discussions, laboratory work, project work etc.

#### > Promotion and Grading System

The institution shall follow the Promotion system as prescribed by the UGC under CBCS system. The detention system as prescribed by the Parent university shall be followed. A student has to pass 50% (half of the) subjects in the academic year so as to get promoted to the next academic year. Otherwise, the student is declared to be detained and has to apply for readmission into the course in the next academic year. The Grading system and computation SGPA and CGPA have been summarized below:

#### Details of Award of Grades Under Choice Based Credit System(CBCS)

| AWARD OF GRADE    |             |              |
|-------------------|-------------|--------------|
| RANGE OF MARKS(%) | GRADE POINT | GRADE LETTER |
| ≥ 85 TO 100       | 10          | O            |
| ≥ 70 TO <85       | 9           | A            |
| ≥ 60 TO <70       | 8           | B            |
| ≥ 55 TO <60       | 7           | C            |
| ≥ 50 TO <55       | 6           | D            |
| ≥ 40 TO <50       | 5           | E            |
| <40               | -           | F            |
| ABSENT            | -           | AB           |

  
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$$* SGPA = \frac{C_1 X G_1 + C_2 X G_2 + \dots + C_n X G_n}{C_1 + C_2 + \dots + C_n}$$

Where  $C_i$  = Credits of Individual Theory / Practical.

$G_i$  = Corresponding Grade Point obtained in the Respective Theory / Practical.

$$* CGPA = \frac{(SGPA_I \times C_{I1}) + (SGPA_{II} \times C_{II1}) + \dots + (SGPA_n \times C_{In})}{C_{I1} + C_{II1} + C_{III1} + \dots + C_{In}}$$

Where  $SGPA_I$  = SGPA of I Semester ;  $SGPA_{II}$  = SGPA of II Semester;  $C_{I1}$  = Total Credits of I Semester;  $C_{II1}$  = Total Credits of II Semester

**Note :**

1. SGPA is computed only if the candidate passes in all the theory / practical papers with minimum of "E" grade.
2. CGPA is computed only if the candidate secures the required percentage in aggregate of course concerned.

In the light of the Covid-19 circumstances, it is decided to dispense with Detention system from the academic year 2019-20 as per the instructions and guidelines of UGC until the issuance of further orders.

**➤ Examination Process**

**Pre-examination**

Semester End Examinations are conducted at the end of each semester after the expiry of instruction as per the almanac prepared by the institution. A student will be permitted to take semester end examination if he/she has put at least 75% of attendance in each subject (both theory and practical). A notification shall be issued to the students who are desirous to appear for Semester end examinations by the controller of examinations calling applications from eligible students as per the regulation in force along with stipulated fee. The received applications are scrutinized by the examination branch. A detailed Examination Time Table will be prepared and displayed at least 15 days before the commencement of examinations.

The controller of examinations shall prepare D forms session wise and paper wise of the candidates appearing for examinations.

The controller of examinations shall make arrangements for issue of hall tickets to the eligible students who have paid the required fee as per the notification given.

The CoE shall also notify the practical examination schedule for conducting practical examinations at least one week prior to the semester end examinations. The appointment of External examiners shall be done by the examination branch from the panel of examiners submitted by the BOS concerned.

| OVERALL GRADING |              |
|-----------------|--------------|
| CGPA RANGE      | GRADE LETTER |
| 8.5 – 10.00     | O            |
| 7.0 – 8.49      | A            |
| 6.0 – 6.99      | B            |
| 5.5 – 5.99      | C            |
| 5.0 – 5.49      | D            |
| 4.0 – 4.99      | E            |

| AWARD OF DIVISION |                        |
|-------------------|------------------------|
| CGPA GRADE        | DIVISION               |
| 7.00 – 10.0       | FIRST WITH DISTINCTION |
| 6.00 – 6.99       | FIRST                  |
| 5.00 – 5.99       | SECOND                 |
| 4.00 – 4.99       | PASS                   |



*[Signature]*  
 Chairperson  
 Academic Council  
 SR & BGNR Government Arts & Science College (A),  
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*[Signature]*  
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# Allocation of Credits

CRITERION- I

1.2.2

# Allocation of credits for B.A. from 2016 - 2019

| S.No | Subject  | Sem-1 | Sem-2 | Sem-3 | Sem-4 | Sem-5 | Sem-6 | Total | Remarks                               |
|------|--|-------|-------|-------|-------|-------|-------|-------|---------------------------------------|
| 1    | English  | 05    | 05    | 05    | 05    | -     | -     | 20    |                                       |
| 2    | II Language  | 05    | 05    | 05    | 05    | -     | -     | 20    |                                       |
| 3    | AECC (Sem I – EVS), (Sem II – GS)                              | 02    | 02    | -     | -     | -     | -     | 04    |                                       |
| 4    | Foundation Course-I Human Values and Professional Ethics(HVPE) | -     | 01    | -     | 01    | -     | -     | 02    |                                       |
| 5    | Foundation Course-II (TSKC)                                    | 01    | 01    | 01    | 01    | 01    | 01    | 06    | 02 Hrs per week = 30 Hrs per semester |
| 6    | Foundation Course-III (Computer Skills)                        | -     | 01    | -     | 01    | -     | -     | 02    |                                       |
| 7    | Generic Elective   | -     | -     | -     | -     | 02    | 02    | 04    |                                       |
| 8    | General Elective (Transdisciplinary)                           | -     | -     | 01    | 01    | -     | -     | 02    |                                       |
| 9    | DSC-I  | 05    | 05    | 05    | 05    | 04    | 04    | 28    |                                       |
| 10   | DSC-1 E  | -     | -     | -     | -     | 04    | 04    | 08    |                                       |
| 11   | DSC-II   | 05    | 05    | 05    | 05    | 04    | 04    | 28    |                                       |
| 12   | DSC-2 E  | -     | -     | -     | -     | 04    | 04    | 08    |                                       |
| 13   | DSC-III  | 05    | 05    | 05    | 05    | 04    | 04    | 28    |                                       |
| 14   | DSC-3 E  | -     | -     | -     | -     | 04    | 04    | 08    |                                       |



# Allocation of credits for B.Com. From 2016 - 2019

| S.No | Subject  | Sem-1 | Sem-2 | Sem-3 | Sem-4 | Sem-5 | Sem-6 | Total | Remarks                               |
|------|--|-------|-------|-------|-------|-------|-------|-------|---------------------------------------|
| 1    | English  | 05    | 05    | 05    | 05    | -     | -     | 20    |                                       |
| 2    | II Language  | 05    | 05    | 05    | 05    | -     | -     | 20    |                                       |
| 3    | AECC (Sem I – EVS), (Sem II – GS)                              | 02    | 02    | -     | -     | -     | -     | 04    |                                       |
| 4    | Foundation Course-I Human Values and Professional Ethics(HVPE) | -     | 01    | -     | 01    | -     | -     | 02    |                                       |
| 5    | Foundation Course-II (TSKC)                                    | 01    | 01    | 01    | 01    | 01    | 01    | 06    | 02 Hrs per week = 30 Hrs per semester |
| 6    | Generic Elective   | -     | -     | -     | -     | 02    | 02    | 04    |                                       |
| 7    | General Elective (Transdisciplinary)                           | -     | -     | 01    | 01    | -     | -     | 02    |                                       |
| 8    | DSC-I  | 05    | 05    | 05    | 05    | 05    | 04    | 29    |                                       |
| 9    | DSC-II   | 05    | 05    | 05    | 05    | 04    | 04    | 28    |                                       |
| 10   | DSC-III  | 04    | 04    | 04    | 04    | 04    | 04    | 24    |                                       |
| 11   | DSC-IV   | 04    | 04    | 04    | 04    | 04    | 04    | 24    |                                       |
| 12   | DSC-1A/1B  | -     | -     | -     | -     | 04    | 05    | 09    |                                       |
| 13   | DSC-2A/2B  | -     | -     | -     | -     | 05    | 05    | 10    |                                       |

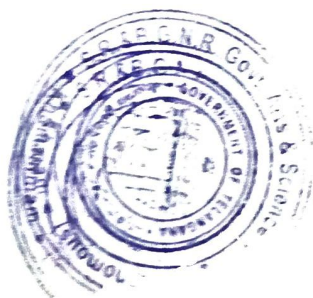
# Allocation of credits for B.Sc. from 2016-2019


| S.No | Subject  | Sem-1   | Sem-2   | Sem-3   | Sem-4   | Sem-5   | Sem-6   | Total | Remarks                               |
|------|--|---------|---------|---------|---------|---------|---------|-------|---------------------------------------|
| 1    | English  | 05      | 05      | 05      | 05      | -       | -       | 20    |                                       |
| 2    | II Language  | 05      | 05      | 05      | 05      | -       | -       | 20    |                                       |
| 3    | AECC (Sem I – EVS),<br>(Sem II – GS)                           | 02      | 02      | -       | -       | -       | -       | 04    |                                       |
| 4    | Foundation Course-I Human Values and Professional Ethics(HVPE) | -       | 01      | -       | 01      | -       | -       | 02    |                                       |
| 5    | Foundation Course-II (TSKC)                                    | 01      | 01      | 01      | 01      | 01      | 01      | 06    | 02 Hrs per week = 30 Hrs per semester |
| 6    | Foundation Course-III (Computer Skills)                        | -       | 01      | -       | 01      | -       | -       | 02    |                                       |
| 7    | Generic Elective   | -       | -       | -       | -       | 02      | 02      | 04    |                                       |
| 8    | General Elective<br>(Transdisciplinary)                        | -       | -       | 01      | 01      | -       | -       | 02    |                                       |
| 9    | DSC-I  | 04 + 01 | 04 + 01 | 04 + 01 | 04 + 01 | 03 + 01 | 03 + 01 | 28    |                                       |
| 10   | DSC-1 E  | -       | -       | -       | -       | 03 + 01 | 03 + 01 | 08    |                                       |
| 11   | DSC-II   | 04 + 01 | 04 + 01 | 04 + 01 | 04 + 01 | 03 + 01 | 03 + 01 | 28    |                                       |
| 12   | DSC-2 E  | -       | -       | -       | -       | 03 + 01 | 03 + 01 | 08    |                                       |
| 13   | DSC-III  | 04 + 01 | 04 + 01 | 04 + 01 | 04 + 01 | 03 + 01 | 03 + 01 | 28    |                                       |
| 14   | DSC-3 E  | -       | -       | -       | -       | 03 + 01 | 03 + 01 | 08    |                                       |



## Allocation of credits for B.A / B. Com / B.Sc from 2019

| S.No | Subject                    | Sem-1     | Sem-2     | Sem-3     | Sem-4     | Sem-5     | Sem-6     | Total      |
|------|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| 1    | English                    | 4         | 4         | 3         | 3         | 3         | 3         | 20         |
| 2    | II Language                | 4         | 4         | 3         | 3         | 3         | 3         | 20         |
| 3    | AECC                       | 2         | 2         |           |           |           |           | 4          |
| 4    | SEC                        |           |           | 2         | 2         |           |           | 4          |
| 5    | SEC                        |           |           | 2         | 2         |           |           | 4          |
| 6    | Generic Elective / Project | -         | -         | -         | -         | 4         | 4         | 8          |
| 7    | DSC/DSE                    | 5         | 5         | 5         | 5         | 5         | 5         | 30         |
| 8    | DSC/DSE                    | 5         | 5         | 5         | 5         | 5         | 5         | 30         |
| 9    | DSC/DSE                    | 5         | 5         | 5         | 5         | 5         | 5         | 30         |
|      | <b>TOTAL</b>               | <b>25</b> | <b>25</b> | <b>25</b> | <b>25</b> | <b>25</b> | <b>25</b> | <b>150</b> |



  
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Meeting

12-10-2016

The meeting of the Academic Council has been convened, under the Chairmanship of the Principal, Dr. U. Veerabhadraiah.

### Agenda

- ① Introduction of Choice Based Credit System (CBCS) to the UG courses of the College W.E.F the academic year 2016-17.
- ② Introduction of grading system for performance evaluation of students, at the end of each semester.
- ③ Any other matter with the permission of the Chair.

After the opening remarks of the principal, the issues mentioned in the agenda have been taken up and after discussion and examination of the issues

⇒ It is unanimously resolved for approval of the Choice Based Credit System (CBCS) in UG courses, W.E.F the academic year 2016-17 admitted Batch

⇒ It is also resolved to approve the entire scheme of the Choice Based Credit System (CBCS), finalised and approved by the Boards of studies without modifications.



⇒ It is further resolved to adopt the "grading system" for performance Evaluation of students, consequent upon introduction of CBCS, W.E.F 2016-17 (Accordingly SQPA and CGPA are to be calculated) (Approved Pattern of grading enclosed)

⇒ It is also unanimously resolved to recommend to the Governing Body for introduction of the following programme of study in B.Sc Course W.E.F 2016-17

**B.Sc (Maths, Statistics & Comp. Science).**

1. Dept. of Chemistry - J
2. Dept. of English - Divans
3. " of Botany - sllw
4. " of Physics - clay
5. K. Indira - R
6. R. Praveen - R
7. Dept. of Zoology - sllw
8. Dept. of Microbiology - sllw
9. Dept. of Commerce - sllw
10. Dept. of Telugu - sllw
11. Dept. of Biochemistry - sllw
12. Dept. of Mathematics - sllw
13. Dept. of P.D.Sc - sllw
- 14) Dept. of Mass Comm - sllw
- 15) Dept. of Hindi - sllw

**Principal**  
S.R. & B.G.N.R. Govt. Arts & Science College (NAAC-B)  
KHAMMAM.

**Principal**  
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# Grading Pattern under CBCS

W.E.F the academic year 2016-17.

| <u>Marks obtained</u> | <u>Letter grade</u> | <u>Point Grade</u> |
|-----------------------|---------------------|--------------------|
| 85 - 100              | O                   | 10                 |
| 70 - 84               | A                   | 9                  |
| 60 - 69               | B                   | 8                  |
| 55 - 59               | C                   | 7                  |
| 50 - 54               | D                   | 6                  |
| 40 - 49               | E                   | 5                  |
| Less Than 40          | F                   | -                  |



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The meeting of the Academic Council has been convened on 26-07-2017 at 2:30 P.M., under the Chairmanship of Neera Bhadrachari, Principal of the College.

Agenda:

- Introduction of Detention System for UG Courses under CBCS - Finalisation of Regulations - Regarding
- ② Guidelines For preparation of merit list on completion of the course - Regarding
  - ③ Issuing of certificates on completion of the degree course, in respect of 2015-18 admitted Batch - Regarding
  - ④ Issues relating to declaration of results, in respect of 2015-18 admitted Batch - Regarding
  - ⑤ Any other matter with the permission of the Chair.

The minutes of the meeting are recorded as follows:

The Principal in his opening remarks, welcomed the members and appraised the members of the various issues, relating to the Choice Based Credit System (CBCS).

Later after due deliberations and careful examination of the issues, mentioned in the agenda, the following decisions / Resolutions have been adopted:



Item No: 01

To introduce Detention System for UG Courses W.E.F the academic year 2017-18.

There shall be two stage detention System - viz) I stage of detention shall be the end of 2nd Semester and II Stage of detention shall be at the end of IV Semester.

However for the admitted Batch 2016-19, there shall be a single stage of detention at the end of IV Semester only.

All the Regulations governing the System of detention and rules of promotion have been duly approved and circulated in the meeting.

(Copy of Regulations enclosed).

Item No: 02

For preparation of merit List at the end of the UG Courses - (Subject-wise & Course wise) the performance in the subsequent examinations is not to be considered. The performance in the regular examinations during the course only shall be taken into account.

Item No: 03.

To issue separate Consolidated Marks Memo" (CMM) and Provisional Certificate on completion of the course.

The issue relating to the "provisional certificate" shall be discussed with the authorities of University.



Criteria for awarding  
Division/grade, in respect of 2015-18  
Batch, shall be as follows:

- |                                |                          |
|--------------------------------|--------------------------|
| (a) 70% & Above                | I class with distinction |
| (b) 60% - <del>60%</del> < 70% | I class                  |
| (c) 50% - < 60%                | II class                 |
| (d) 40% - < 50%                | III class                |
| (e) < 40%                      | Fail                     |

It is further resolved  
to conduct "Instant examination", for  
the admitted Batch 2016-19, after the  
declaration of result of the Semester End  
Examinations (V & VI).

However, the  
eligibility for appearing the Instant  
examinations shall be restricted  
only to those candidates, who have  
only a single Back log paper,  
either in V Semester or VI Semester.

The Principal in his  
closing remarks, thanked all the members  
for their active participation in  
the meeting.

members attended:

1. A. L. N. Sastri Ans
2. K. Sudarshan Reddy Clery
3. Dr. Mohd. Zakirullah, Dept of Political Sc Om

Principal  
PRINCIPAL  
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Science College (NAAC-B++)  
Autonomous-KHAMMAM



- 4 R. SATISH - Relation (Liberians)
- 5 A. CHANDRASHEKHAR - ~~Ag~~ (Biochemistry)
- 6 CH. SRINIVAS. - ~~Amia~~ (BOTANY)
- 7 Dr. T. Sujatha - ~~Trishik~~
- 8 K. I. ~~Lee~~ - (K)
- 9 Dr. J. Ramesh - ~~RQy~~ (Telugu)
- 10 Dr. T. Annu Kumar - ~~Ar~~ - Mathematics
- 11 Dr. Ch. Srinivasulu - ~~Amia~~
- 12 Dr. P. SARVESWARA RAO - ~~B~~



*Prallab*

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(N.A.A.C. Accredited at B)  
KHAMMAM 507 002.





# Academic Council meeting

6<sup>th</sup> July 2018

ad-hoc academic Council meeting has been held on 6<sup>th</sup> July 2018 under the chair of the principal SR's RGNR College (A), Shammanur, Dr. U. Veerabhadraiah. The Council discussed the following agenda.

1. Introduction of new courses in accordance with the needs of the society.
2. Syllabi adopted of the BOS of various departments
3. Finalization of Almanac for the Annual Academic year 2018-19
4. Finalization of Co-Curricular and extra Curricular activities
5. Academic action plan

The members unanimously adopted the following resolution

- (1) Resolved to continue the following courses from the Academic year 2018-19
  - (i) Ist B.A. Telugu Medium.  
EPPA, HEP, HEPA, HPPA, HPPML



(ii) B.A. English medium, EPCA, HEPA, EPPA, HECA, HEP, HEPCA, HPM

(iii) B.Com. (Telugu medium).

(iv) B.Com General English Medium.

(v) B.Com (C.A) (EM)

(vi) B.Sc. physical sciences English Medium  
MScs, MCS, MPCs, MECS

(vii) B.Sc Life Sciences Telugu medium  
B2C (TM)

(viii) B.Sc Life Sciences English Medium.  
B2C, BC2C.

in addition to the above Council resolved to introduce the following new courses. It expressed its gratitude to the Commission Collegiate Education and Kakatiya University for giving permission for these courses.

1. B.Sc. Biotechnology - (BT B.C)

2. B.Sc. Biotechnology - (BT2C)

(2) Resolved to adopt the syllabi, question pattern and panel of examiners prepared by the Boards of Studies of various departments of the College.




- 5) Resolved to adopt the almanac after thorough discussion among the members for the 1st, 3rd and 5th Semesters.
- 6) The academic Council referred the syllabi, exam pattern, evaluation, method to the examination branch of the college. The Branch intimated its readiness to adopt the same.
- 7) Resolved to adopt the Co-curricular and extra curricular activities proposed by the Boards of Studies of various departments and emphasized the need to adopt innovative activities.
- 8) The Council instructed the departments to prepare the students for programmes initiated by C.C.E. such as yutarangam and jingagam.
- 9) The Council instructed the principal and physical education department to encourage the students to participate in University level sports & games.
- 10) The academic Council resolved to award a gold medal to the meritorious students of the College to encourage them.
- 11) The Council approved various academic and administrative Committees to strengthen the academic Curricula.

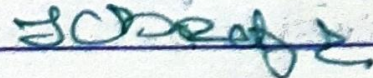


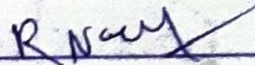
(10) It approved the action plan of the College presented by the principal

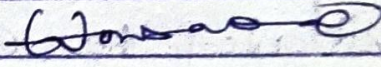
(11) The Council has approved the Almanac for Academic year 2018-19.

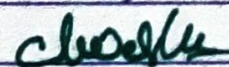
The Ad-hoc. academic Council resolved to present all the above matters before the governing body and the permanent Council for its ratification.

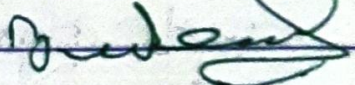
Dr. B. Venkateswara Reddy  Principal

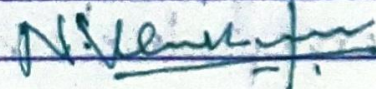
1. K. S. S. Ratna Prasad. 


2. Dr. R. Seetha Rama Rao. 


3. A. Sambasiva Rao (M) 

4. Ch. Venkateswarlu 

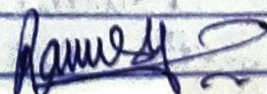
5. Dr. B. Venkateswara Reddy 

6. N. Venkanna 

7. Dr. S. Narayana Swamy 

8. V. Sambasiva Rao 

9. P. Jeevan Kumar 

10. P. Ramesh 



1. Dr. Ch. Srinivasulu

*[Signature]*

12. Dr. G. Valya

*[Signature]*

13. Dr. A. Ravishankar

14. B. Kondal Rao

*[Signature]*

15. Dr. B. Venkanna

*[Signature]*

16.

N. Srinivasa Rao

*[Signature]*



*[Signature]*

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KHAMMAM - 507 002.





# Academic Concl meeting ✓ 10

02/11/2018

an ad-hoc academic Council meeting on 2nd November 2018 under the chair of the principal SR B.G.N.R. College (A) Khammam Dr. M.V. Ramana. The Council discussed the following agenda

1. Syllabi adopted of the B.O.S of various departments
2. Finalization of even semester's almanac for the academic year 2018-19.
3. Finalization of Co-Curricular and extra curricular activities.
4. Academic action plan
5. Review of Arts semester results.
6. Appointment of EC COE.
7. Any matters proposed by the members

The members unanimously adopted the following resolutions

1. B.A. Telugu medium: EPPA, HEP, HEPA, HPPA, HPTML
2. B.A. English Medium: EPCA, HEPA, EPPA, HECA, HEP, HPCA, HPML
3. B.Com General (Telugu medium)
4. B.Com General (English medium)
5. B.Com. Computer application (English medium)
6. B.Sc. Physical sciences (EM)



- MScs, Mccs, MPC, MPCs, MGC
7. B.sc life sciences (T/M) B2c,
8. B.sc. life sciences (E/M) B2c, BC2

In addition to the above Council resolved to introduce the following new courses it expressed its gratitude to the Commission Collegiate education and Kabbatiya univ for giving permission for these courses

- (i) Bsc Biotechnology (BTBC)
- (ii) Bsc Biotechnology (BT2c)

- ② Resolved to adopt the syllabi question paper pattern and the panel of examiners prepared by the Boards of studies of various departments of the College.
- ③ Resolved to adopt the almanac after thorough discussion among the members for the II<sup>nd</sup>, IV<sup>th</sup> and VI<sup>th</sup> semesters.
- ④ The Academic Council referred the syllabus exam pattern, evaluation method as panel of examiners to the examinations branch of the College. The Branch expressed its readiness to adopt the



- 5) Resolved to adopt the Co-Curricular and extra-curricular activities proposed by the Boards of Studies of various departments and emphasizing the need to adopt innovative activities.
- 6) The Council instructed the departments to prepare the students for programmes initiated by the C. C. E. such as Yuvatarangam and Jigasa.
- 7) The Council instructed principal and physical education department to encourage the students to participate in university level sports & games.
- 8) The Council has unanimously resolved to appoint Mr. Vankayalapati Samba Siva Rao, Ast. prof. of Mathematics, has been as Controller of Examinations, and also other members of the examination branch.
- 9) The Academic Council resolved to award gold medal to the meritorious students to encourage them.
- 10) The Council has approved various academic and administrative Committees to strengthen the academic curricula.
- 11) It approved the action plan of the College presented by the principal.



The adhoc academic resolved to present all the above matters before the governing body and the permanent academic Council for their ratification.

R. M. V.

Member Secretary

Principal.



1. K. S. S. Ratna Prasad *[Signature]*

2. Dr. R. Seetha Rama Rao *[Signature]*

3. A. Sambasiva Rao - *[Signature]*

4. Ch. Venkateswarly - *[Signature]*

5. Mr. B. Venkateswara Reddy *[Signature]*

6. N. Venkanna : *[Signature]*

7. Mr. S. Narayana Swamy *[Signature]*

8. V. Sambasiva Rao *[Signature]*

9. T. Jeevan Kumar *[Signature]*

10. Mr. P. Ramesh - *[Signature]*

*[Signature]*

11. Mr. Ch. Srinivasulu

*[Signature]*

PRINCIPAL

B.G.N.R. Govt. Arts & Science College

(N.A.A.C. Accredited at B)

HAMMAM - 507 002

Mr. G. Valya

Mr. A. Savi Shankar

14. B. Kondal Rao

15. Mr. B. Venkanna

16. N. Srinivas Rao

N. Srinivas Rao

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*



The Ad-hoc Academic Council meeting has been held on 17<sup>th</sup> July 2019 under the chair of the principal, S.R. B.G.N.R. College (A) Khammam under the chair of Dr. B. Venkateswara Reddy. The Council discussed the following agenda:

1. Introduction of new courses in accordance with the needs of the society

2. Syllabi adopted of the B.A. of various departments

3. Finalization of the a for the academic year 2019-20.

4. Finalization of Co-curricular and extra curricular activities.

5. Appointment of CoE, Controller of Examinations and related staff

6. Academic action plan

7. Introduction of Jacket System

8. Any other matters proposed by members

The members unanimously adopted the following resolutions

1. Resolved to continue the following courses from the academic year

(i) B.A. (T/M) SPPA, H.C.P. H.C.P.A. H.P.P.A.





[11] B.A. E/M E.P.C.A., HPPA, EPPA, HECA  
HEPA, HPCA, HPE ML

[12] B.Com Computer Application. (E/M)

[13] B.Sc. physical Sciences (E/M)  
MSCs, MCS, MPC, MPCs, MECS.

[14] B.Sc. life science - English Medium.  
B2C, B2C, B.

[15] B.Sc. Life Sciences BT2C

In addition to the above the Council has  
to introduced the following new courses it  
expressed gratitude to the Commission Collegiate  
Education and Karnataka University for giving  
the permission

### 1. B. B. A.

In addition, the College by the instruction  
of the CCE introduced the B.B.A. system  
in which there is more choice than the  
to the student community.

B.A. (E/M) HECA,

B.A. (T/M) HET ML, HPTML

B.Sc. Life Sciences BT2C (E/M)

B.Sc. MBRC (E/M)

B.Sc. life sciences MBRC

2. Resolved to adopt the Syllabi exam pattern  
question paper pattern and panel  
examiners prepared by the Board of  
Studies of various departments of Coll



3. Resolved to adopt almanac after thorough discussion among its members for the Ist, IInd and Vth Semesters.

4. The academic Council referred the syllabi exam pattern evaluation method to the examination branch of the College. The branch in turn expressed its readiness to adopt the same.

5. The Council has unanimously resolved to appoint Dr. N. Gopi as COE and also two Add. Controller of Examinations.

6. Resolved to adopt co-curricular and extra-curricular activities proposed by the boards of the studies of various departments and emphasized the need to adopt innovative activities.

7. The Council instructed the departments to prepare the students for the programmes initiated by the CCE such as Yuvatarang and Jignasa.

8. The Council instructed the principal and physical education director to participate in university sports and games.

9. The Council has approved various academic and administrative committees to strengthen academic curricula.



10. It approved the action plan of College presented by principal.
11. The Council has approved the Almanac for the A. The adhoc academic Council will to present all the above matters before governing body and permanent Council for ratifications.



Member Secretary

*[Signature]*  
Principal

1. K. S. S. Ratna Prasad. *[Signature]*
2. Mr. R. Seetha Lakshmi *[Signature]*
3. A. Samba Siva Rao. *[Signature]*
4. Ch. Venkateswarlu *[Signature]*
5. Mr. B. Venkateswara Reddy *[Signature]*
6. N. Venkanna *[Signature]*
7. Mr. S. Narayana Swamy *[Signature]*
8. V. Samba Siva Rao *[Signature]*
9. P. Jeevan Kumar *[Signature]*
10. P. Ramesh *[Signature]*
11. Mr. Ch. Srinivasulu *[Signature]*
12. Mr. G. Valya *[Signature]*
13. B. Kondole Rao *[Signature]*
14. N. Ramesh Rao *[Signature]*

*[Signature]*  
PRINCIPAL  
R. Govt. Arts & Science College  
A.A.C. Accredited at B)  
MAMMAM - 507 002

*[Signature]*  
*[Signature]*  
B. Goudar  
N. Srinivasulu





## ACADEMIC COUNCIL MEETING ✓

The ad-hoc Academic Council meeting has been held on 1st November 2019 under the chair of principal, SR S B G N R college, (A) Khammam Dr. B. Venkateswar Reddy. The Council discussed the following agenda.

1. Syllabi adopted of the BOS of various departments
2. Finalization of Almanac for the Even Semesters of AY 2019-2020.
3. Finalization of co-curricular and extra curricular activities
4. Academic action plan
5. Payments of amounts to the University for the issuing of provisional certificate and Degrees.
6. Any other matter proposed by the members

The members unanimously adopted the following resolution:

1. Resolved to continue the following courses from the AY 2019-2020.

- (i) B.A. Telugu medium FPPA, HEPA, HPPA.
- (ii) B.A. English medium EPCA, HPPA, EPPA, HECA, HEP, HEPA, HPCA, HPEML
- (iii) B. Com Computer Application (E/M)
- (iv) B. Sc physical Sciences English Medium MSCS, MCCS, MPC, MPCS, MECS.
- (v) B.Sc (E/M) B2C, BC2C
- (vi) B.Sc Life Sciences (E/M) and
- (vii) B. Sc Life Sciences BT2C



2. In addition to the council resolved to introduce the following new courses. It expressed its gratitude to the Commission, Collegiate Education and Kalyaniya University for giving permission for these courses.

### B. B. A.

3. In addition to the college by the instructions of the C.C.E, introduced the Bucket System in which there is more choice to the students. Due to introduction of this system the following combinations emerged:

1. B. A. English Medium HECA

2. B. A. (TM) HETML, HPTML

3. B. Sc Life Sciences BTBZ

4. B. Sc Life Sciences BTCA

5. B. Sc Life Sciences BTIC

6. B. Sc Life Sciences MBZC

7. B. Sc Life Sciences MBB C

8. B. Sc Life Sciences MBBZ

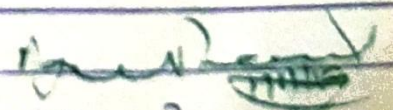
4. Resolved to adopt the Syllabi, question papers pattern and panel of Examiners prepared by the Boards of studies of department of the College.

5. Resolved to adopt the Almanac after thorough discussion among the members for the the even or semesters.

6. The Academic council referred the syllabi Exam pattern and evaluation method to the Examinations Branch of the college



7. Resolved to adopt the Co-curricular and Extra-curricular activities proposed by the Boards of Studies of various departments and emphasised the need to adopt innovative activities.
8. The council instructed the departments to prepare the students for programmes initiated by the CCE such as yutarangams and Jigjasa.
9. The Council instructed the principal and Physical-Education department to encourage the students to participate in university level sports and Games.
10. The Academic Council resolved to award a Gold medal to the meritorious students of the college to encourage them.
11. The Council approved various academic and administrative committees to strengthen the academic curricula.
12. It resolved to pay the amount to the Kakatiya University, Warangal as required by the University authorities to issue college-name embossed provisional certificates and degrees to our college students with the approval of Finance Committee.
13. It approved the action plan of the college presented by the principal.
14. The Ad-hoc Academic Council resolved to present all the above matters before the Governing Body and the permanent Academic Council for its ratification.

  
Principal



1. ~~B. Venkatesh Reddy~~ ~~By~~
2. T. Teevan kumar ~~Th~~
3. Dr. P. Ramesh, HOD-chemistry ~~Ramesh~~
4. T. Nagar ~~Th~~
5. N. Venkanna ~~N. Venkanna~~
6. T. Jivan kumar ~~Th~~
7. Dr. R. Sitalakumalao ~~R. Sitalakumalao~~
8. N. Srinivas Rao. ~~N. Srinivas Rao~~
9. Dr. G. Valya ~~G. Valya~~
10. V. Sambasiva Rao ~~V. Sambasiva Rao~~
11. Ch. Srinivalulu ~~Ch. Srinivalulu~~
12. Dr. S. Narayana Srinani ~~Dr. S. Narayana Srinani~~
13. A. Sambasiva Rao (H) ~~A. Sambasiva Rao (H)~~
14. B. Chandrababu ~~B. Chandrababu~~
15. Dr. B. Venkanna ~~Dr. B. Venkanna~~



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# ACADEMIC COUNCIL MEETING

## ad hoc Academic Council meeting

was held on 28th August 2020

the Chair of principal, SRSBGR

College, Autonamours, Khammam Dr. K.S.S. Ratinapasa

The council discussed the following agenda:

1. Introduction of new Courses in accordance with the needs of the society.

2. Syllabi adopted of the Bas of various departments

3. Finalization of Almanac for the A.Y 2020-21.

4. To encourage the online classes for the students.

5. Finalization of Co-curricular and extra-curricular activities.

6. Academic action plan

7. Introduction of MOOCs, in addition to Bucket System.

8. Introduction of reduced exam timings due to pandemic situation as per the instructions of the Govt. of Telangana and UGC.

9. Any other matter proposed by the members

10. Installation of gateway fee and online Hall Ticket and Results

11. Conduct of Exams Vth Semester

The members unanimously adopted the following resolution:

1. Resolved to continue the following courses from the AY 2020-21:-

(i) B.A. Telugu Medium, EPPA, HEP, HEPA, HPCA, HPPA.

(ii) B.A. English Medium, EPCA, EPPA, HECA, HEP, HEPA, HPCA, HPPA.



(iii) B. Com computer Application English Medium

(iv) B.B.A

(v) B.Sc. physical sciences English Medium  
M.SCS M.CCS MPC MPCs

vi B.Sc. Life sciences English Medium  
BTB2 BTBC, BP2C, BT2C, MB2C  
MB2CS.

In addition to the above the council resolved to introduce the following new course. It expressed its gratitude to the Commissioner Colligiate Education and ~~Kabrayatu~~ Kabatiya University for giving permission for these courses.

1. B.Sc. Life Sciences, MBBT2, MB2CS, MBBTC

2. B.Sc. physical sciences, Data Science

2. The Academic emphasised the faculty conduct online classes on various platforms such as youtube, Google class etc.

3. Resolved to adopt the syllabi and question papers pattern prepared by the Board of studies of various department of College.

4. The Academic Council referred the syllabi, exam pattern and evaluation method to the Examination branch of the college. The branch, in turn expressed its readiness to adopt the same.

5. Resolved to adopt modified question paper pattern and exam timings



30

accordance with the pandemic Sop.

6. The Council instructed the exam branch to sanitize the exam halls and follow the Sop as issued by the government in conduction of exams. The branch, instead expressed its readiness to adopt the same

7. The Council resolved to conduct instant exams to the outgoing students of the final year as an one-time opportunity due to specific conditions prevailing during pandemic

8. The Council appreciated the exam branch for the introduction of online gate way to pay the fees and download memorandum of marks by the students

9. Resolved to adopt the Co-curricular and Extra-curricular activities proposed by the Boards of studies of various departments and emphasized the need to adopt innovative activities.

10. The academic Council resolved to award A Gold medal to the meritorious students of the College to encourage them.

11. The Council approved various academic administrative committees to strengthen



by the principal.

13. The ad-hoc Academic Council resolved present all the above matters before governing body and the permanent Acad Council for its finalisation.

~~13.08.2022~~

Principal

1. ~~Dr. Venkateswara Reddy~~
2. T. Jeevan Kumar
3. Dr. P. Ramesh, HOD - Chemistry
4. N. Srinivasulu N. Reddy
5. A. Sambirina Rao (H) - ~~Dr. J. Ramesh~~
6. Dr. J. Ramesh - ~~Dr. J. Ramesh~~
7. T. Nagar - ~~Dr. S. Narayana Somy~~
8. Dr. S. Narayana Somy
9. N. Venkanna N. Venkanna
10. V. Sambirina Rao - ~~Dr. Ch. Srinivahulu~~
11. Dr. Ch. Srinivahulu
12. B. Karalamba N. Chandrababu
13. Dr. G. Valya - ~~Dr. B. Venkanna~~
14. Dr. B. Venkanna - ~~Dr. B. Venkanna~~
- 15.



Principals  
PRINCIPAL  
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KHAM - 507 002



## Meeting

The Staff Council meeting has been convened on 15-10-2016 at 11.30 AM which has been presided over by Dr. U Veera Bhadrachari, Principal of the college.

### Agenda:

- ① Conducting of 2<sup>nd</sup> Internal Assessment for I & III semesters of UG courses -
- ② Review of Coverage of Syllabus in respect of "Environmental Science" and Employability Skills (TSKC) -
- ③ updating of Records, in connection with the NAAC Assessment (3<sup>rd</sup> cycle).
- ④ Any other matter

After having the deliberations regarding the issues, mentioned in the agenda, ~~the~~ it has been resolved:

(A) TO Conduct the 2<sup>nd</sup> Internal Assessment for I & III Semesters of B.A, B.Sc & B.Com. on 26<sup>th</sup>, 27<sup>th</sup> & 28<sup>th</sup> Oct, 2016

(B) TO Complete the syllabi, in respect of "Environmental Science" and "Employability Skills", by the 1<sup>st</sup> week of Nov' 2016, so as to enable to conduct the Internal Examinations, in respect of these subjects, during the third week of Nov' 2016.

(C) TO Postpone the 2<sup>nd</sup> Internal Assessment Scheduled on 26<sup>th</sup>, 27<sup>th</sup> & 28<sup>th</sup> Oct to 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Nov 2016, if Supplementary exams. of K.U, Warangal fall on these dates.



(D) To Finalise the "Question Paper Pattern" of "Environmental Science" and to communicate the same to the students (The departments of Botany, Zoology and Chemistry shall Co-ordinate and Finalise the Question Paper Pattern).

(E) TO get- the preparation (draft of RAR (Re-accréditation Report) complete by the ~~22nd~~<sup>22nd</sup> of Oct' 2016, for Initiating further necessary steps for NAAC Reaccréditation (3rd cycle)

Members Present & attended :

1. ~~Ugaley~~
2. ~~Ugaley~~
3. ~~Ugaley~~
4. R. Selim
5. K. Suresh
6. S. Suresh
7. ~~Ugaley~~
8. ~~Ugaley~~
9. Dr. Raman
10. ~~Ugaley~~
11. ~~Ugaley~~
12. Dr. B. Bandhyal
13. P. Navasimla Rao
14. T. Sujatha
15. ~~Ugaley~~
16. K. Indira
17. T. Arun Kumar
18. ALN Sagar



The meeting of the Staff Council has been convened on 22-06-2017 at 11 A.M in the Chambers of the Principal with the following agenda:

Agenda.

- ① Finalisation of Time Table for I, III & IV Semesters for the academic year 2017-18
- ② Engagement of TSKC classes.
- ③ Preparation & submission of Annual plans by the departments.
- ④ Utilisation of Autonomy grant
- ⑤ Starting of certificate courses.
- ⑥ Status of MOOCs
- ⑦ Declaration of optional holidays for the calendar year 2017
- ⑧ Online Admissions (DOST) - Review
- ⑨ Student Mentoring
- ⑩ Maintenance of "Student Progression Register" by each dept. - Instructions
- ⑪ Any other matter.

The meeting has been attended by the dept; In Charges and the minutes are recorded as follows:

The Principal in his opening remarks welcomed all the Staff for the new academic year and spoke in detail about various issues relating to Academic, Co-Curricular, Administrative, activities of the College.



Item No: 09

To Be continued, as per the Instructions of the CCE, Hyderabad

Item No: 10

Resolved to maintain a separate "Student Progression Register" by each dept, in tune with the suggestion given by the peer team of NAAC.

The proforma of the said Register shall be finalised by IQAC and communicated to the departments.

Members Present.

- |    |                     |                 |
|----|---------------------|-----------------|
| 1  | Dr. T. Sujatha      | T S J           |
| 2  | Dr. P. Ramesh       | R P             |
| 3  | D. Venkata Ramana   | D R             |
| 4  | B.V. PRASHANKAR RAO | B V             |
| 5  | K. Indira           | K               |
| 6  | DR. P. Raghunandan  | Raghun          |
| 7  | P. Ramesh           | Ramesh          |
| 8  | Ch. Srinivas        | Sriniv          |
| 9  | Ch. Srinivasulu     | Sriniv          |
| 10 | K. Sudarshan Reddy  | K Reddy         |
| 11 | T. Anur Kumar       | T Anur          |
| 12 | A. Chandrasekar     | A Chandrasekar  |
| 13 | R. Praveen          | R Praveen       |
| 14 | P. Narasimha Rao    | P Narasimha Rao |
| 15 | Dr. G. Vijay Kumar  | G Vijay Kumar   |
| 16 |                     |                 |
| 17 |                     |                 |



The Staff Council meeting, presided over by Dr. U. Veera Bhadrach, Principal has been convened on 03.08.2017 at 3 P.M in the Chambers of the Principal.

Agenda:

- ① Review of Academic activities —  
Coverage of Syllabus.
- ② Introduction of detention system for UG courses.
- ③ Submission / Review of work load Particulars — Course wise / Section wise / Semester wise / Individual wise —
- ④ Utilisation of Autonomy grant — Identification of segments for utilisation —
- ⑤ Submission of Time Table and work load particulars by the departments of Chemistry, Botany, Zoology, English and Computer Science / Applications, pertaining to AECC & SEC.
- ⑥ Utilisation of Accommodation / class Room including additional class rooms constructed under RUSA — Identification of class rooms for different subject — Constitution of Blocks — Faculty wise — Regarding
- ⑦ Any other matter.

At the outset, the Principal in his opening remarks, reviewed the academic activities and individually asked the Incharges about the coverage of Syllabus.

He further appraised the members of the various



activities / developments, that have taken place, during the ~~the~~ last month.

He also asked all the Incharges, to take all necessary steps for the effective conduct of the ensuing I Internal Assessment, scheduled to be held W.E.F 17.08.2017.

Later, the other issues have been discussed threadbare and after due deliberations, the minutes are recorded as follows:

Item No: 02

TO Introduce detention system for UG courses, only after a final decision is made by the University. Hence the decision is deferred.

The IQAC of the college shall organise an awareness programme on CBCS and allotment of credits, for the staff of the college, as soon as possible.

Item No: 03

The dept. Incharges shall submit the Workload particulars, as per the norms prescribed by the Govt./University from time to time, for onward transmission of the same to RJDC, in the Review meeting with Principals proposed to be held on 08.08.2017.

Item No: 04.

TO constitute a committee with the following members of the staff



to work out the modalities for utilisation of Autonomy grants. The Committee shall identify the segments for utilisation and submit the report as early as possible.

Convenor : Sarvagiri  
ALN Sastri, Assoc.  
Professor of Commerce

Members :

- ① Dr. Ch. Srinivasulu
- ② P. Ramesh
- ③ Md. Zakirullah
- ④ B. V. Prabhakar Rao
- ⑤ R. Satish
- ⑥ Dr. P. Sarveswara Rao
- ⑦ B. Mohan Rao (officer Senior Asst.)

Item No: 05

Sri Ch. Srinivay, Asst. Professor of Botany shall co-ordinate the classwork relating to AECC

Sri D. Venkata Ramana and Sri Nageswara Rao, Lecturers, shall co-ordinate the classwork relating to SEC.

Item No: 06.

The Issue has been examined in detail, and the ~~Board~~ Council, shall work out the modalities and a decision shall be evolved regarding



constitution of Blocks, separately for the faculties of B.A, B.Sc & B.Com, for smooth running of classwork.

The staff council has been authorised to take an appropriate decision in this regard.

Members Present:

1. K. Sudarshan Reddy *CR*
2. Dr. J. Ramesh *R*
3. P. Ramesh *R*
4. R. SATISH *R*
5. Dr. T. Sujatha *T*
6. B.V. Prabhakar Rao *B*
7. A.L.N. Sastri *A*
8. Dr. Ch. Srinivahulu *Ch*
9. Ch. Srinivas *Ch*
10. *G* *D Venket-Ram*
11. T. Arun Kumar *A*
12. P. Narasimhalu *N*
13. Dr B. Bandyalu *B*
14. Dr. B. Dhana Murthy *B*
- 15.

*Principal*  
PRINCIPAL  
SR & B.G.N.R. Govt. Arts &  
Science College (NAAC-B++)  
Autonomous-KHAMMAM



## II staff council meeting

15.07.19

The second staff council meeting was held on the above date in the Chamber of the principal with the principal, Sri. B. Venkateshwar Reddy, chairing the session.

### Agenda

1. Funds in various accounts of the college as on 24.06.19. Details of temporary staff.
2. UGC Utilisation certificates for the year 2018-19.
3. Repairs to PD Room.
4. Declaration of results for all 6 semesters during the year 2018-19.
5. Fencing the college premises.
6. Construction of compound wall.
7. Purchase of smart-phone to the principal for office use.
8. Allotment of room numbers.
9. R.O. Plant and purchase of water cooler.
10. Status of college governing body.
11. Review of B.O.S., Curriculum & syllabus.
12. ID cards for staff and students.
13. NAAC & Autonomous records maintenance.

### Resolutions taken:-

1. Total office subordinate posts were 19 where as working were 13. (as said) out of these 1 attendee was for Exam board where as another <sup>one</sup> was working for computer.
2. Amount was paid for the purpose of awarding convocation certificates to all the passed out in the year 2017-18.



Rs. 2 lakhs for the purpose of repairs to the P.D. Room.

4. Results for all the 6 semesters during the academic year 2017-18 were declared.
5. Fencing the college was unanimously resolved to be taken up from P.G. self finance fund.
6. Construction of the compound wall towards the by-pass road was agreed upon.
7. It was readily agreed to purchase a smart-phone for office purpose for the Principal of the college.
8. Room numbers were to be allotted as 101 and so on in the ground floor, from 201 onwards in the first floor.
9. It was decided to approach the MLA in order to get funds sanctioned from him for the R.O. water plant along with water coolers to the departments.
10. It was decided to review the governing body by the following members
  - (a) Dr. Srinivasulu garu, Zoology
  - (b) Dr. J. Ramesh garu, Telugu
  - (c) Sri Brahmaiah garu, A.O.
  - (d) Dr. P. Ramesh garu, Chemistry
11. The heads of departments were asked to review the syllabus, B.O.s and Curriculum.
12. It was decided to purchase ID cards for both the staff and the students immediately.
13. It was informed to all the staff members to maintain All NAAC and Autonomous records scrupulously.

  
Principal



|    |                       |                |
|----|-----------------------|----------------|
| 1. | Dept. of Telugu - RMY |                |
| 2  | " " English           |                |
| 3  | Hindi - Gansarao      |                |
| 4  | Mathematics           | one            |
| 5  | Physics               | one            |
| 6  | Chemistry             | one            |
| 7  | Bio chemistry         | one            |
| 8  | Bio technology        | one            |
| 9  | Botany                | one            |
| 10 | Zoology               | one            |
| 11 | Microbiology          | one            |
| 12 | History               | one            |
| 13 | Pol. science          | one            |
| 14 | Economics - N. V. S.  | one            |
| 15 | Public adm.           | one            |
| 16 | Library sciences      | B. Chandrababu |
| 17 | Physical education    | one            |
| 18 | Computer science      | one            |
| 19 | Admn. officer         | one            |
| 20 | Commerce              | one            |
| 21 | UGCDOST               | one            |
| 22 | PRAC                  | one            |